



TOURISM GRANT SCHEME Application Form

Name of business/organisation/group making this application

Name of official representative to contact about this application

Position within organisation

Contact address

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Postcode

Telephone

Email

Is the organisation a registered charity?

PROJECT/EVENT/ACTIVITY

Name of project/event/activity

Proposed date(s) of event **OR** proposed dates of commencement and completion of project/activity

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Is this a new or established project/event/activity?

Please give a description here (in no more than 100 words) of the activity/project/event for which support is being sought. Please attach full details of your proposal, including full details of the proposed budget:

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Estimated total expenditure on this project/event/activity £

Amount of grant aid being sought from Eden Tourism (Eden District Council): £

Please note the maximum grant per project is £500.

Have you applied to any other department of Eden District Council for Funding? Yes No

If YES, please name the department

Person dealing with request: Yes No Amount applied for:

Please list all other organisations from which financial or other assistance for the project/event is being sought

Organisation	Application date	Application successful?	Amount awarded	Assistance offered?	Date awarded

FINANCE

How much finance will your own organisation put into the project/activity? £

What is the level of need for this project/event/activity? Please give reasons for your answer

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What is the commitment locally? Please give reasons for your answer

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What are the projected outcomes of the project/event/activity?

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How will it add value to the Eden visitor offer and/or contribute to the visitor economy of Eden?

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How will you measure the outcomes?

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If the event/project/activity is an established one, will there be an increase in numbers attending/benefitting? Yes No If so, how many?

What geographical area(s) will it serve?

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Please name any other groups you will work with on this event/project/activity

What other similar facilities/projects/events exist within the area and how will your scheme affect them?

Agreement

I have read and agreed, on behalf of the organisation, the Grant Criteria and Conditions

Signed Date

Name in block capitals

Position in Organisation

Return completed application forms to the address below or email tourism@eden.gov.uk

EDEN TOURISM, EDEN DISTRICT COUNCIL, MANSION HOUSE, PENRITH, CUMBRIA, CA11 7YG

If you have any queries or need further information, please contact joint Tourism Managers Jessica Goodfellow (Monday - Wednesday) Tel **01768 212165** or Sally Hemsley (Thursday and Friday) Tel **01768 212167** or email tourism@eden.gov.uk

FOR OFFICE USE

Officer Name

Date received Grant allocated: Yes No Amount £

Invoice replacement form completed (date)

Comments

Grant Criteria and Conditions

1. The tourism grant scheme administered by Eden Tourism, Eden District Council is aimed at projects, events and activities which add value to the Eden visitor offer and/or contribute to the Eden visitor economy.
2. The application form must be fully completed in order for it to be considered for a tourism grant from Eden Tourism.
3. Grants are available up to a maximum of £500 per project.
4. Eden Tourism will aim to consider your request within two weeks of receiving the application.
5. This particular grant scheme is not applicable to individual accommodation operators for property improvement/development or marketing of the business.
6. Cheques for grants awarded cannot be made payable to individuals or paid directly into the bank accounts of individuals.
7. A condition of awarding the grant is that the financial support of Eden District Council (Eden Tourism) is acknowledged in all publicity relating to the project /event/activity (including press releases) and that the Eden District Council logo is featured on all printed material relating to the project/event/activity.
8. A feedback report must be supplied to Eden Tourism on completion of the project/event/activity reporting on the outcomes achieved in relation to the Eden visitor offer and /or the contribution made to the Eden visitor economy.

Last updated April 2016